

PRE-CONSTRUCTION STAFFING TIME ALLOCATION SCHEDULE



Task Description	Schematic Design Estimate						Design Process and CM Collaboration with Project Team																												Personnel Breakdown Per Task								
	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Design Development																	DD Estimate				1 Month Lull	90% Doc Estimate - Establish GMP								Total per Task	Principal/ Senior PM	Scheduling/ Project Coord.	Senior Estimator	Estimator	Project Admin/ Estimator	
							Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	Week 20	Week 21	Week 22	Week 23	Week 24	Week 25	Week 26	Week 27		Week 28	Week 33	Week 34	Week 35	Week 36	Week 37	Week 38	Week 39							Week 40
Site Visit-Sub/Consultant	8	4						4			4			4					4					8	4				8	8	4		4				64	8		12	22	22	
Solicit Subs/Consultants	4	2								1				1			1						8	8	2			16	8	8	2					61				16	45		
Follow-up w/subcontractors		2	2	2	2																1		2	4	6	2		2	4	4	4	4	8	16	4	69				9	60		
Quantity Takeoffs		8	4	8	4				2		2			2					2				2	12	12			4	4	4	8	12	4	2		96			16	36	44		
RFIs		2	2	2				1		1								2					2	2	2			2	2	2	2			2		26			4	20	2		
Trades Scopes of Work		4	4	4	4	4			2											2	4	4	8	12	4		4	4	4	8	8	12	16	8	120			24	60	36			
Drawing and Document Review	4	4	8	8	12	8		4		4			4			4			4		4	10	16	16	12		4	8	8	8	8	16	16	12	206	16	16	52	56	66			
Design Meetings			8					8		8		8		8		8		8		8		8						8		8		8		8	112	36		50	26				
Design Coordination Meeting								4			4			4		4			4		2		4	4											30			16	14				
Review Sub Pricing/Bid Tabs			4	4	12	12						1			1			1			2			16	12						8	8	16	16	113			32	36	45			
Estimate Summary		4	4	4	6	8												4			4		4	12	12							4	12	12	90			24	48	18			
Schedule				2	2	4														2		4		2	8	2						4	8	4	2	44		44					
Logistics/Phasing					2	2								2						2				2	2	4						2	4	4	1	27	4		12	11			
Proposal Compilation					2	4																		2	4	8								4	8	32			12	16	4		
Misc. Support	2	2	2	2	4	4	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	4	4	4		4	4	4	4	8	8	8	8	114					114		
	18	32	38	36	50	46	2	23	6	15	7	16	7	14	11	14	7	11	6	22	9	16	7	28	38	72	100	60		44	50	38	44	58	80	100	79	1204	64	60	254	370	456
	220 Hours						221 Hours																	270 Hours				493 Hours								1204 Hours							